Mutual Aid Box Alarm System
MABAS Division-1
Regular Meeting Minutes
January 10, 2024

President	Vice President	Treasurer	Secretary
Chief Patrick Gratzianna	Chief Alan Wax	Chief William Gabrenya	Chief Mike Meyer
Palatine F.D.	Hoffman Estates F.D.	Bartlett F.P.D.	Streamwood F.D.
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MABAS Division-1 Membership

Members present at this meeting were:

Arlington Heights	Chief Harris Div/C Roberts	Northwest Central	Jeb Lyons Matt Karlesky Dave Madonia
Bartlett	Chief Gabrenya FF Ackerman	Palatine	Chief Gratzianna D/C Mackeben D/C Lavacci B/C Buzzard
Buffalo Grove	Chief Baker D/C Kane	Rolling Meadows	Chief Sutter
Des Plaines	----------	Schaumburg	Chief Walters
Elk Grove Village	D/C Gac	Streamwood	Chief Meyer D/C Markowski
Hoffman Estates	Chief Wax	Wheeling	D/C Mella
Inverness	Chief Kurka	Special Guests	Chief Christen, Barrington FD
Mount Prospect	Chief Dolan Capt Eckert	NWCH	--------

I. CALL TO ORDER BY PRESIDENT GRATZIANNA:

13:30 Hours – January 10, 2024, meeting at Arlington Heights FD – Station No. 2

1. **President Gratz led the members in the Pledge of Allegiance.**
2. **President Gratz declared a quorum present.**

II. RECOGNITION OF MEMBERS:

President Gratz welcomes back Jeb Lyons to the meetings; he's now off midnights so able to attend again. Also welcome to two new NWCDS OMs in attendance.

III. PUBLIC COMMENT: None.

IV. GUESTS: Chief John Christen, Barrington Fire Department

V. APPROVAL OF MINUTES:

1. Motion to accept the minutes from November 8, 2023.
    - Motion made by Elk Grove – Seconded by Schaumburg.
    - Motion passed by unanimous voice vote (12 to 0).

VI. TREASURER'S REPORT:

1. Treasurer Gabrenya reported that as of 12/31/2023, the Checking account balance was $90,340.76 and the Money Market account balance was $93,826.89, for a Total Balance in accounts of $184,167.65.
2. For 1-1-2023 through 12-31-2023, on an accrual basis, Total Income was $74,064.72 and Total Expenses were $43,991.08, for a Net Gain of $30,073.64.
3. Motion to accept the January 2024 financial reports.
    a. Motion made by Hoffman Estates – Seconded by Elk Grove Village
    b. Motion passed by unanimous voice vote (12 to 0)
4. **Air Truck 1: Open RMFD invoice from 2022 - $500 for (3) batteries**
    a. Bill for these batteries was sent to MRC as opposed to MABAS-1. We pay for small upkeep items such as this.

VII. COMMITTEE REPORTS:

1. **MABAS Division 1 Executive Board – President Gratzianna**

b. MABAS-1 website

i. Open Meetings Act compliance: Moving calendar, minutes, and agendas to the public side of the website.

ii. Regularly scheduled meetings on calendar: Liaisons should send agendas to Sarah Mckillop from Palatine FD so they can be added. Aim to back-date with 2023 and then moving forward.

iii. Consider update/overhaul of site: Site is under improvement process to update documents, information, and scrub useless pages. By March meeting, team liaisons should work with NWCDS regarding training rosters, deployment info, etc.

2. **MABAS Illinois Executive Board – President Gratzianna**
   a. MABAS-IL Informational videos: MABAS-IL wants to create educational videos for members and asked for ideas. Div1 asked for videos regarding deployments, Salamander, etc.

   b. MABAS Foundation (Jay Riordan): MABAS-IL charity to support smaller divisions. Queen of Hearts fundraiser is their primary revenue source but the website and process for it could use work. Chief Gratz will represent Div1 in helping the Foundation evaluate their fundraising efforts.

   c. MABAS-IL training summit; Feb 19-23, 2024, in Bloomington: NWCDS has asked if Div1 will send two dispatchers to the summit for a cost of $500. Div1 will support this as we have in the past.

3. **Communications / Box Alarms – Jeb Lyons –** No report.

4. **Training Committee – Chief Gratz for B/C John Lodewyck**
   a. **2024 MABAS-1 Leadership presentation**: Five Alarm Leadership – Chief Rick Lasky training presentation. Fee is $3,000 and then add cost of food, etc.; planned for April 10, 2024, at Harper; same lecture hall as before (free to us). Proposal to run this the same as 2023's seminar: 10 seats per member department then open rest ($50/person x100 seats) to outside departments. This model helped bring the net cost of the seminar down to under $2,000 in 2023. Costs could be different depending on outside Div1 interest. Group was in agreeance with running this seminar like 2023's.

   b. **Harper College's Spring 2024 Fire Service Training Schedule:** The calendar is out; please forward around. The training structure building plan is moving forward. Looking at a 5-story training structure with a potential campus around it. January 2025 is target open date.

5. **Fire Investigations Team – Fire Investigator Bill Eckert:** Working with OGPS group to update older policies. There is a training opportunity coming up via Strikeforce that will combine with HazMat (batteries fail and start fires, etc.) so be on the lookout to share with both F.I. and HM personnel**.**

6. **Water Rescue Team – D/C Joe Markowski**

   2024 calendar is set. Ice drills set for Jan (AH) and Feb (Pal).

   Team has received the 3 rescue manikins (adult, peds, infant) so let team know if need to borrow.

   Working on an end of year report (Laird).

7. **Technical Rescue Team – B/C Rob Kluzek**

   a. **No significant calls since last meeting.**

   b. **Budget:** TRT spent $4211 in December on Milwaukee tools (rotary hammers, compound miter saw, orbital saw, batteries, chargers)

      i. **Credit card:** Can we get one for Div1 so members don't have to use their personal cards and wait for reimbursement? Possible, but it would be better to use our FD credit cards and then Div1 reimburses the FD.

   c. **Training:** completed all 2023's; all 2024's monthly are scheduled.

   d. **New business:** nominations are out for the team VP and secretary positions – voting will take place in 2024.

8. **Hazardous Materials Teams – B/C Matt Buzzard**

   ---No notable incidents since last meeting.

   <u>2024 HazMat Goals</u>:

   - SOPs/FOG- Working draft by 5/1/24. Project completion by 12/1/24
   - Secondary Screener for Radiological emergencies (RIID) for the entire division
   - Bounding and Grounding (New Equipment)

   <u>Equipment</u>

   - Purchased 3 sets of in-suit communications gear. Chest Harness, Push-to-talk controller, earpieces. Multiple options were vetted through the SAVERS Program (System Assessment and Validation for Emergency Responders (SAVER) Program ... The U.S. Department of Homeland Security (DHS). Totaling just under $2800.

   <u>Training</u>

   - The first offering of the 1st Quarter drill will be held next Wed. 1/17/24 covering HazMat RIT and full Level A Dress-out procedures. Hosted by MPFD and PFD.

- Division Mtg. and Training dates w/ topics have been passed along to be entered on MABAS website for 2024.

MABAS

- On 1/22/24 MABAS is hosting a virtual Mtg. for all participating Divisions for release of the RIID through the Save the Cities (STC) Grant program on 1/24/24. This will allow MABAS-1 to obtain our RIID.
  - Covering disbursement and Response/Notification Procedures
    - Will be kept on MPFD HazMat Squad

9. MABAS Division 1 Logistics – D/C Scott Mackeben

a. MABAS-1 asset inventory / Staff Assisted Visit (SAV) is going to be done internally in 2024. Was last done by MABAS in 2021.

b. Insurance cards for all our assets are here from MABAS-IL

c. Internal Div1 training is coming down the pike for D/Cs and B/Cs regarding Salamander, getting MRC assets outside business hours, etc.

10. Health and Safety Committee – Div/C Dave Roberts

a. No meetings since March's meeting; always looking for ideas/suggestions to review.

11. Operational Guidelines/Policy Statements – D/C Anthony LaVacchi

A. OGPS #314 Incident Safety Officer – Final submission (vote)

b. Motion to approve OGPS #314 as presented.

c. Motion made by Elk Grove – Seconded by Wheeling

d. Motion passed by unanimous voice vote (12 to 0)

B. OGPS #550 Response to Active Shooter/Hostile Event Incidents – Initial submission – OGPS working on updates to align with ASIM

C. OGPS #110 Training Committee Overview – initial submission – OGPS working on updates

D. Next meeting on or around Feb 14th.

E. Gratz reminds everyone to give OGPS feedback when they come out for review.

F. OGPS plans to create at purchasing document.

VIII. OLD BUSINESS:

1. **MABAS-1 By-Laws update –** Draft prepared; some items included are that a DC can fill EBoard roles, Dues are updated to 2023's agreement where there is a flat fee + MABAS-IL dues as opposed to every dept pays the same, Budget schedule (submit Sept and approve Nov)
2. **MABAS-1 MCI Trailer –** Group previously decided to decommission and sell; now that title has been located that process is ongoing.

IX. NEW BUSINESS:

1. Barrington FD

   Chief Christian presented to Div1 that BFD would like to join Div1 as primary and will remain secondary Div4, like BGFD. Operations will be smoother primary Div1, especially since BFD is in NWCDS. They have built a great team at BFD and are excited to join Div1. They have TRT, HM, and Dive Teams. 3 fire investigators. Excited to join Div1 for incident resources and training cooperation. The move to Div1 is budgeted for 2024. MABAS-IL is aware of their intent. Group is agreeable. Will vote in March.

X. FOR THE GOOD OF THE ORDER:

1. Chief's Breakfast Meeting Wednesday Feb 7, 2024 07:30; TBA location in Palatine.
2. Prospect Heights is decommissioning their crash truck. Wheeling still has their new one and a squad that serves as a back-up. Check your box cards to make sure to remove Prospect Heights.
3. Migrant buses: FD's discussed experiences. General consensus is this is a police matter, and only becomes fire/EMS if migrants are sick or injured.
4. Chief McGreal retirement cake/coffee Friday 1/12 at 15:00 at Wheeling Station 24.
5. Chief Harris reports AHFD has opted out of all NWCDS notifications re: hospital bypass.
6. In-kind equipment donations for Harper's training facility. Keep them in mind.

XI. NEXT MEETING:

March 13, 2024 at Arlington Heights Fire Station #2 @ 13:30 hours

XII. ADJOURNMENT:

- Motion to Adjourn the Meeting
  - Motion made by Schaumburg – Seconded by Rolling Meadows
  - Motion passed by unanimous voice vote 12 to 0
  - Meeting adjourned at 14:24 hours